# VSeehealth

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## VSee Clinic 4.9.0 – New After Hours Appointments & Clinic Hours Auto Display

2021-11-03 - Patty - VSee Clinic

We've improved how you manage your Clinic's storefront hours so you can save time and improve patient satisfaction.

- New! Auto display your Clinic Walk-in Hours (and availability status)
- New! Easily start appointments outside your Clinic Walk-in Hours
- New! Notify providers when the waiting room status is unavailable

#### 1. New! Auto Display Your Walk-in Hours

No more manual typing-in of your Clinic hours! Simply set or update your Clinic Walk-in Hours to auto display your updated hours on your Clinic landing page. We also auto display a Clinic status message that tells patients exactly when the Clinic is open.

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#### 2. New! Start Appointments Outside Clinic Walk-in Hours

We've made it easier for you to offer after hour appointments without having to change your Walk-in Hours settings. Now patients can start their scheduled visit regardless of the set Clinic Walk-in Hours, even if the Clinic's Waiting Room is closed.

# How patients will start a scheduled appointment when the Waiting Room is closed

When the Waiting Room is closed, patients will not be able to enter through the regular "Enter Waiting Room" button (because the button will be disabled). Instead, patients will enter in one of two ways:

- Email link
- Patient portal

#### For email link

- 1. Open the email for the scheduled appointment.
- 2. Click **Start Visit** in the body of the email. This will take you to the Visit Details page.

- 3. Click **Start Visit** on the Visit Details page.
- 4. Fill out the pop-up intake form.
- 5. Proceed to the visit.

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	Your appointm	ent has been scheduled linbox ×			ø
	th Reply &	Reply all  Porward			
	Dr. Provider Clinic «nor to Patient ~	eply@vsee.com>	@ 10:27 PM (21 minutes ago) 🏠	÷	÷
	25 Mon Jr W	Appointment with Dr. Provider at Clinic (hen Mon Oct 25, 2021 10:45pm – 11:15pm (ICT) (ho Dr. Provider* dd to calendar.e	Agenda Mon Oct 25, 2021 No certier events 10:45pm Appointment with Dr. Provide Clinic No fater events	er at	
ľ	Date: 10:45 PM on Mon, Visit Type: Video Please log into the portal Start Visit	g Demo Clinic is confirmed. . Oct 25 2021 (WIB) 15 minutes before your scheduled time. . test your device before the visit to ensure stable call quality.			
	Thank you for using Tung	3 Demo Clinic!			
×					
	VSee Clinic	Home Visits Health	Help 👤 P	atient	÷
	isits > Visit #124424 /ISIT DETAILS Start Visit Information	de x			
	Date:	Mon, 10/25/2021 10:45 PM			
	Provider: Visit Type:	Dr. Provider Video			
	Dial-in:	+1.209.370.2123 (PIN 456935)			
	Intake:	View			
1	Payment				
	Amount	USD 0			
	Payment Status:	Invoice created.			

#### By patient portal

- 1. Log in to your patient portal account.
- 2. Click the **Start Appointment** button under Upcoming Appointments.

Room code: dr-provider	Upcoming Appointments
	💩 Dr. Provider
	Today - 10:45 PM
Enter Walting Room	Video visit
Book Appointment	View Details
Send Message	Start Appointment
	Caocel Appointment
	Recent Visits

#### 3. New! provider Notification When Clinic Unavailable

Providers who are assigned to at least one waiting room will now see a notification message in their Waiting Room Dashboard if the Walk-in Hours of any of their waiting rooms is set to closed – whether the setting was changed by their Clinic Admin or by the providers themselves. If this was unintended, providers can quickly "open" the Waiting Room as necessary.

VSee Clini	C Dashboard Patients Schedule	Dr. Provider 🔹		
Walk-in visit hours are set to closed for some of your norms. To change this, go to your waiting room settings.				
	What's new on this dashboard?	Invite Patient Schedule		
<ul> <li>New Visits</li> </ul>	0	Today's Schedule		
		No appointments at this time.		
	There are no patients waiting at this time.	Reminder		
	Invite Patients	No reminders at this time.		
	Powered by VSee			

#### Notification for Providers with a single waiting room

• Provider can click on the link to **waiting room settings** to make necessary adjustments to accommodate walk-in visits.

#### Notification for Providers with multiple waiting rooms

• The Provider can click on the link to **waiting room settings** to make necessary adjustments to accommodate walk-in visits.

	Dr Provider
MYCLINIC	
Waiting Room Settings	
This is your waiting room settings page. You may customize the settings of each waiting room by choosing one from	n the list below.
Waiting room settings for	
Dr. Provider's Waiting Room 1 Room code: room1 Walk-in visit hours: Closed for walk-in visits Visibility: Public	× ~
Room Description	
Here's a short description about the waiting room.	
Room Code	
Patients may enter this code in the mobile app to access the waiting room.	
WXYZ123 COPY	
Payment	
Payment Currency	
USD- US Dollar	

• By clicking the dropdown menu on the "Waiting room settings for," the provider would see key information on the other rooms he is connected with to get an overview of the settings that need to be changed.

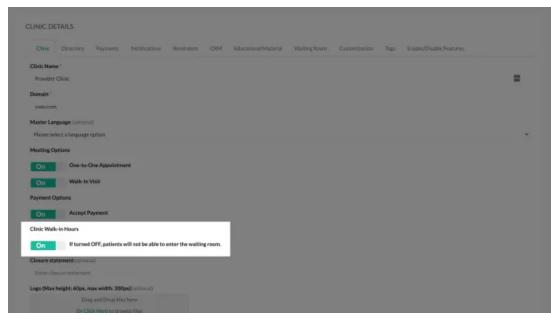
Dr. Provider's Wa	iting Room 1	× ^
Room code: room1	Walk-in visit hours: Closed for walk-in visits Visibility: Public	
Dr. Provider's Wa	iting Room 1	
Room code: room1	Walk-in visit hours: Closed for walk-in visits Visibility: Public	
Dr. Provider's Wa	iting Room 2	
Room code: room2	Walk-in visit hours: Open all the time Visibility: Unlisted	
Dr. Provider's Wa	iting Room 3	
Room code: room3	Walk-in visit hours: Open according to walk-in hours Visibility: Public	
Dr. Provider's Wa	iting Room 4	
Room code: room4	Walk-in visit hours: Closed according to walk-in hours Visibility: Unlisted	

#### **Other changes:**

• Clinic Admin setting – the label for "Operating hours" has been changed to "Clinic Walk-in Hours"

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If you have any questions, please contact us at <u>help@vsee.com</u>.