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Update Your Waiting Room Description

- 2023-08-11 - [Basic Workflow](#)

As a provider, you may update the room description to include additional information that you want patients to read before entering your waiting room. This information can be your clinic hours, the phone number to reach you at, additional instructions, types of services that you offer, etc.

Click here to test your device

VSee Clinic

For Providers Help

Welcome to Doctor John Smith's Clinic

Open

Current number of patients waiting: 0

If this is an emergency, please call 911.

Welcome to my VSee Clinic.

To enter the clinic, please follow the steps below:

1. Click on "Enter Waiting Room"
2. Type in your name and click "Continue"
3. When prompted, make sure to click "Allow" on your camera and microphone permission.
4. Wait for me to join you.

If you need assistance, please call me at 123-123-123

John Smith

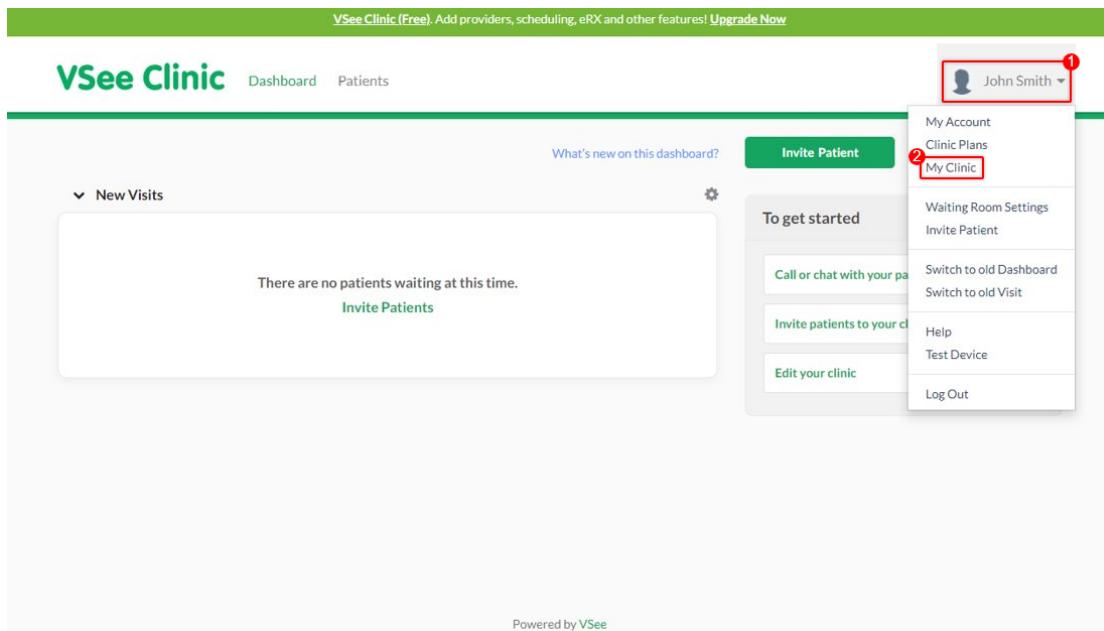
Available

Registered healthcare provider

Powered by VSee

Updating your Waiting Room Description

1. Once logged in to your provider account, click on your **name** (Profile Menu) at the top-right corner of the page.
2. Select **My Clinic**.



The screenshot shows the VSee Clinic dashboard. At the top, there is a green bar with the text "VSee Clinic (Free). Add providers, scheduling, eRX and other features! Upgrade Now". Below this, the "VSee Clinic" logo is on the left, with "Dashboard" and "Patients" links. On the right, there is a user profile icon for "John Smith" with a red box around it and the number "1". A dropdown menu is open, with "My Clinic" highlighted and a red box around it, and the number "2". The menu also includes "My Account", "Clinic Plans", "Waiting Room Settings", "Invite Patient", "Call or chat with your pa", "Invite patients to your cl", "Edit your clinic", and "Log Out".

3. If you belong to more than 1 room, choose a specific room from the **Waiting Room Settings**' drop down list.

Waiting Room Settings

This is your waiting room settings page. You may customize the settings of each waiting room by choosing one from the list below.

Waiting room settings for

Doctor John Smith's Clinic

Room code: **It2vt** Walk-in visit hours: **Open all time** Visibility: **Public**

Doctor John Smith's Clinic

Room code: **It2vt** Walk-in visit hours: **Open all time** Visibility: **Public**

4. Add or update the room's description, you can also choose to leave it blank if you prefer not to have any information listed on the clinic landing page. Please take note that any changes done here will be seen by patients and will be applied room-wide.

Room Description

Welcome to my VSee Clinic.

To enter the clinic, please follow the steps below:

1. Click on "Enter Waiting Room"
2. On the next screen, type in your name and click on "Continue"
3. When prompted, make sure to click on "Allow" to give permission for the browser to use your camera and microphone.

5. Once you are done, scroll down and click on the **Update** button to save the changes.

5

Update

Scope and Limitations

- If your clinic has more than 1 room, make sure to choose the specific room from the Waiting Room Settings' drop-down list before making any changes.

Related Article

- [Log in as VSee Clinic Provider](#)

If you have any questions, please contact us at help@vsee.com

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