



Room Level Configurations

Chi - 2023-07-17 - VSee Clinic for Admins

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You can now control your room-level configurations as Admin. This allows more flexibility when setting up different rooms under the same practice/clinic so we can support your different workflows.

1. Go to **Rooms**.
2. Select **Enable/Disable Feature** tab.
3. Under Meeting/Visit Options, toggle the current workflow configuration options available:
 - Walk-In Visits
 - Scheduled Appointments

Group Appointments
Allow Patient to Self Schedule



General Logic

- If the toggle for “Follow Clinic Settings” is on, it will follow the clinic’s settings
- If the toggle is off, changes on the clinic level will not affect the room level

Once you toggle off the **Scheduled Appointment** field, the **Group Appointment** and the **Allow Patient to Self Schedule fields** will be greyed out.



If you have any questions, please contact us at help@vsee.com.

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Tags

admin

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room level config