



How to Remove a Participant

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If someone should not be in a call or is having trouble hanging up, a [host](#) may remove the participant from the call without hanging up or disconnecting from the rest of the group.

How To Remove a Participant

1. Hover over the video window of the participant to be removed.
2. Click the red phone icon on the top right.



3. Click **Remove** from the menu option. (Clicking "Leave Meeting" will remove yourself from the call while other participants remain in the call together.)



Scope and Limitations:

- Only [hosts](#) can remove participants.
- Participants removed from the call may still be able to re-enter the session.

If you have any questions, please contact us at help@vsee.com.