

## How to Mute a Participant

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There are two ways to mute participants: Mute a single participant or Mute All.

### Mute a Participant

1. Hover over the video window of the participant you would like to mute.
2. Click **More**.
3. Select **Mute** from the menu option.



4. Once the confirmation pop-up appears, click on the **Mute** button.

### Mute All Participants

1. Navigate to the bottom of the main video window.
2. Click **More**.
3. Select **Mute All** from the menu option.



4. Once the confirmation pop-up appears, click on the **Mute All** button.

### Scope and Limitations:

- Only [hosts](#) can mute participants.
- Participants who have been muted will be muted for everyone in the call, not just for the host.
- Host cannot unmute participants.
- Participants who have been muted by the host can unmute themselves at any time.

- Users on older versions of the VSee Messenger and those who connected through the dial-in number won't be muted.

Need more assistance? Send us an email at [help@vsee.com](mailto:help@vsee.com) or check out the [Help](#) section under the Profile Menu of your VSee Clinic.

Tags

Mute

Mute All

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