How to Manage Group Chats on VSee Clinic

Jay-Ileen (Ai) - 2024-10-08 - VSee Clinic for Providers

VSee Clinic users who also use the VSee Messenger app and have turned ON the Chats page feature can use and manage the Group chats on both platforms.

Whenever you would need to leave or delete group chats, you can do it on either the VSee Messenger app or the VSee Clinic.

There are multiple locations where you will see an alert once you are about to hit the group chats limit.

Note: The limit for Group Chats may vary depending on how you request it. Currently, the maximum limit is 50 group chats.

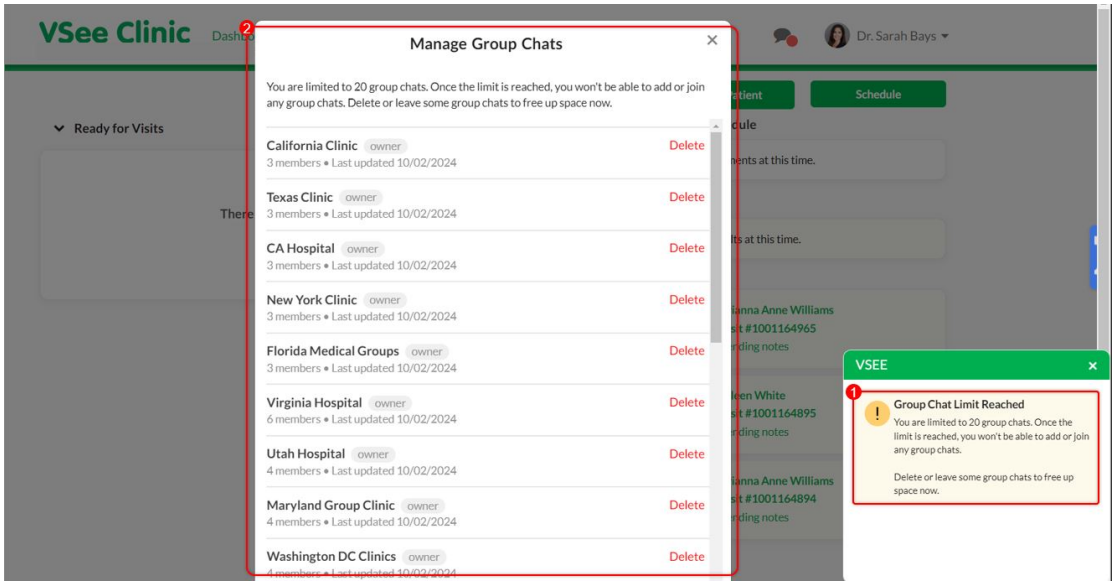
To be able to manage your group chats without going to the VSee Messenger app, you can do it via:

- Chat Window Alert
- Chats Page Alert

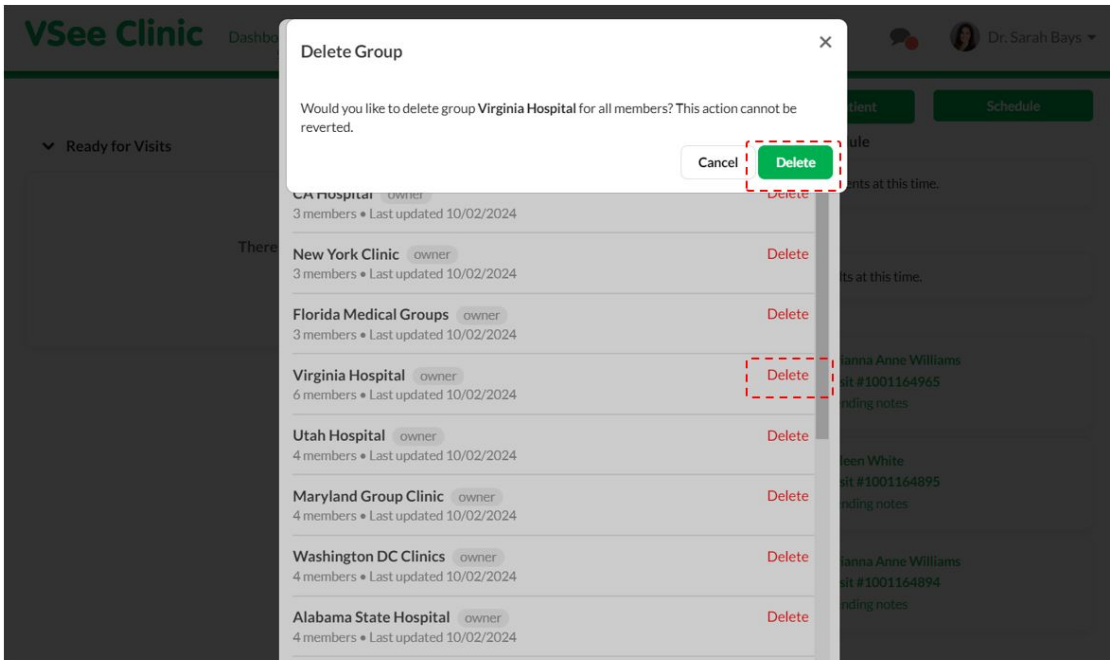
Alert from the Chat Window

Once you are about to hit the limit for group chats, a chat window will appear to inform you that you have to delete or leave the group chats you belong to.

1. Click on the chat window with the **Group Chat Limit Approaching** message.
2. A pop-up window will appear where you can view all the group chats you belong. Choose which ones you want to leave or delete.



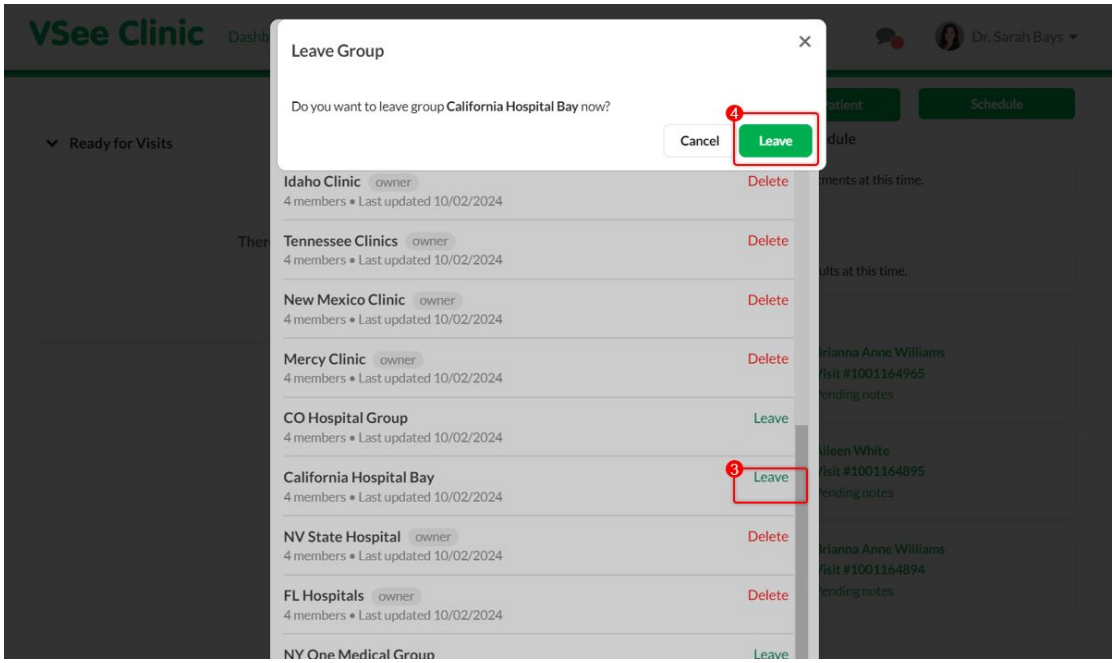
You can select **Delete** to permanently delete the group chat you've created that you no longer want to keep.

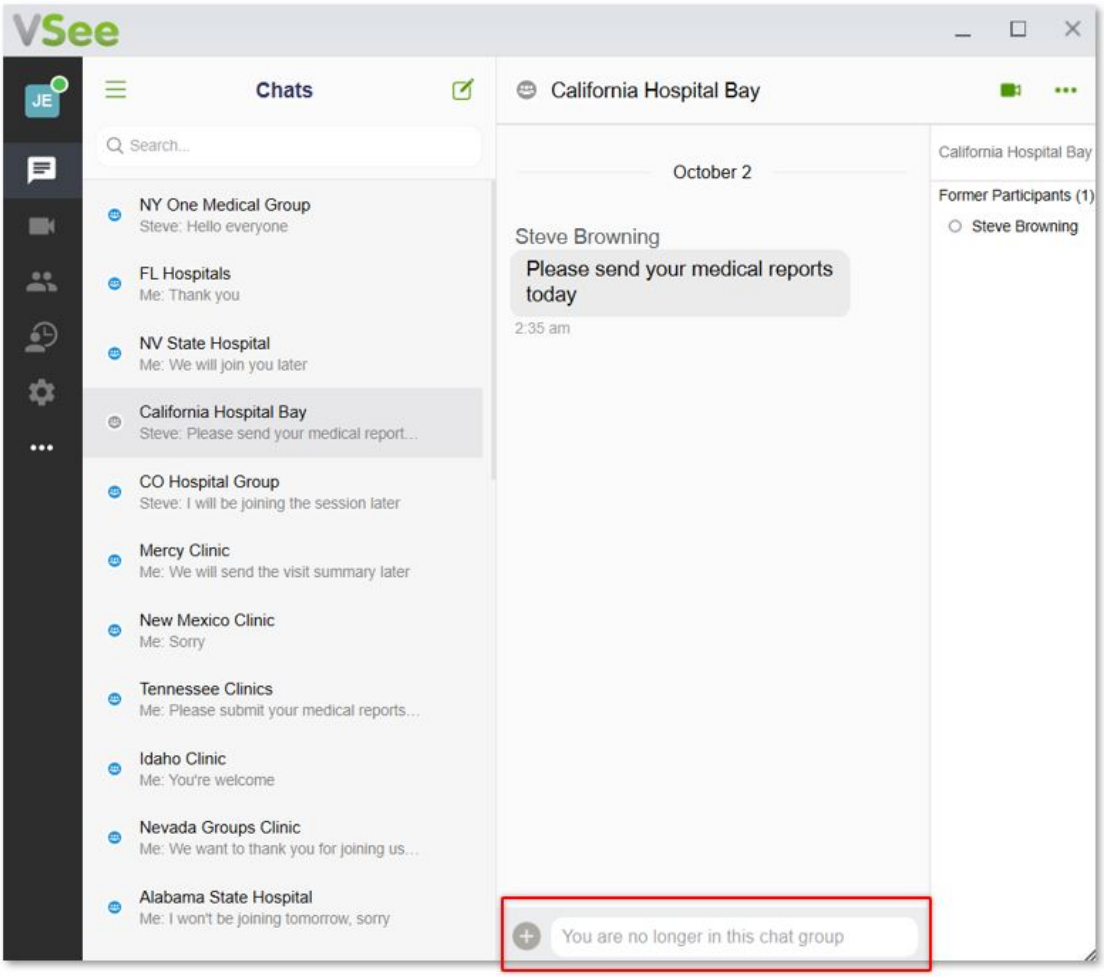


Open cg2.JPG

1. Click on **Leave** if you want to remove yourself from a group chat you were added.
2. Click on **Leave** one more time to confirm.

Note: Any changes done to your group chats will apply to your VSee Messenger app.



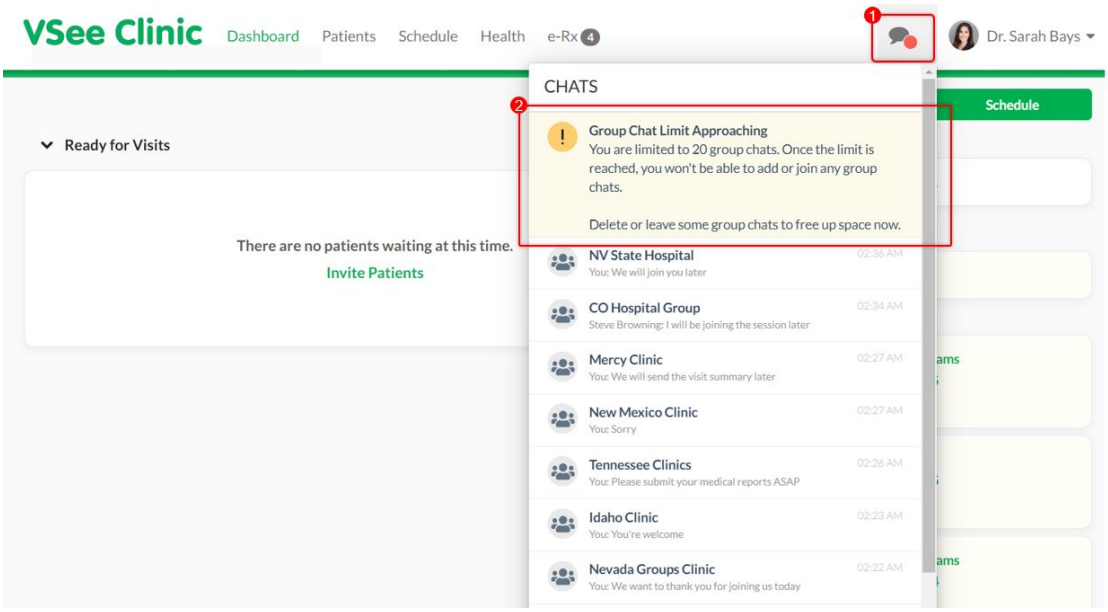


Alert from the Chats Page

Once you are about to hit the limit for group chats, the Chats page icon will show a red indicator to notify you that you need to manage your group chats.

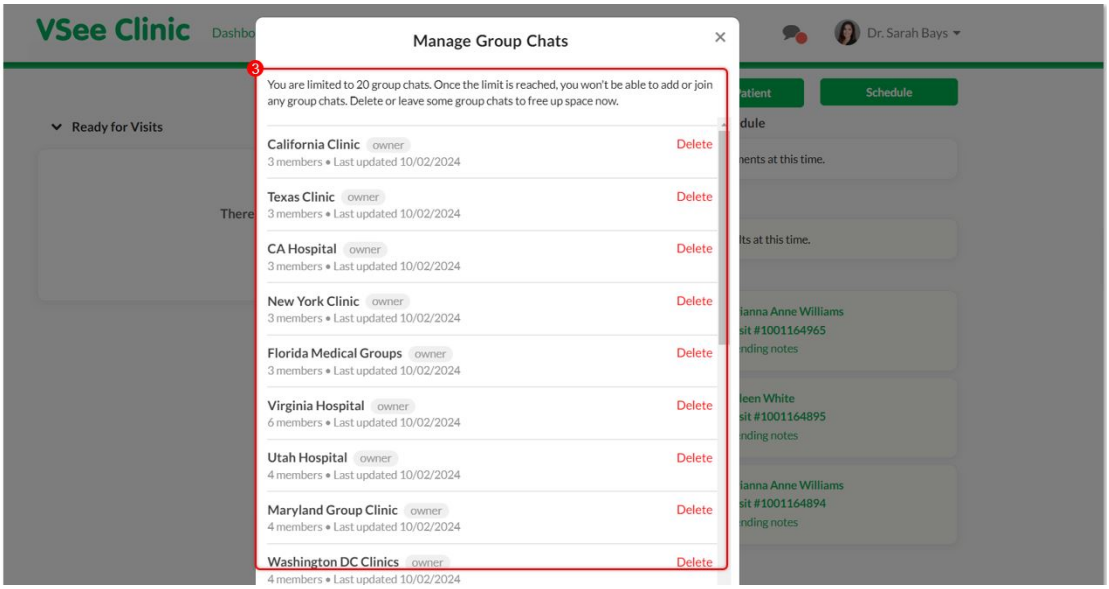
1. Click on the **Chats page** icon.

2. Click on the **Group Chat Limit Approaching** message.



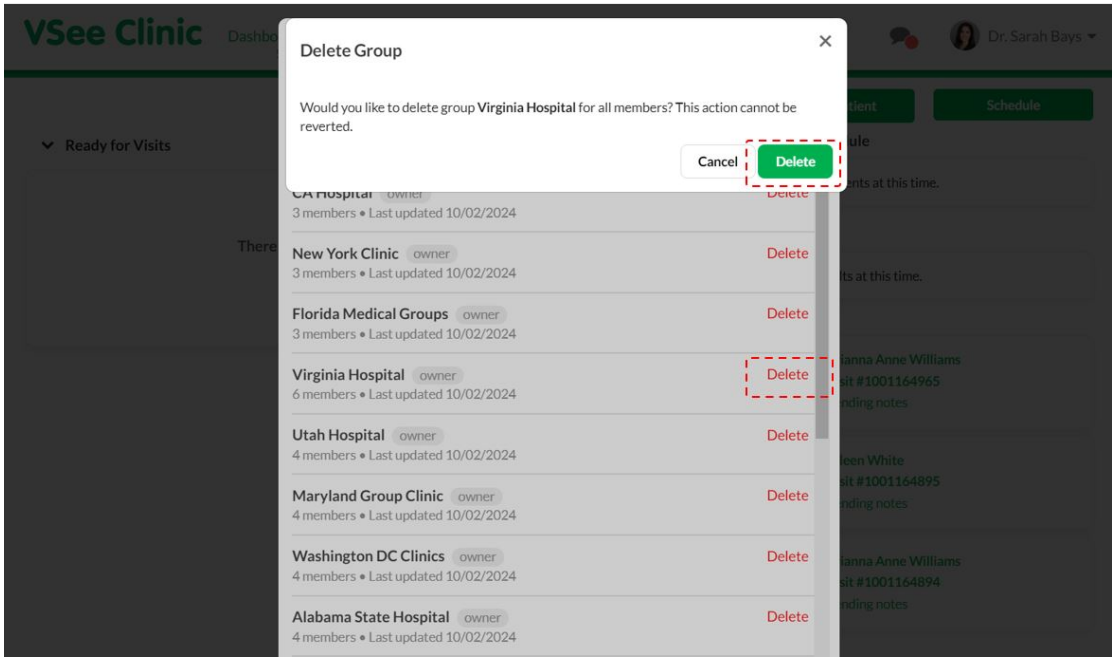
Open cg5.JPG

1. A pop-up window will appear where you can view all the group chats you belong. Choose which ones you want to leave or delete.



Open cg6.JPG

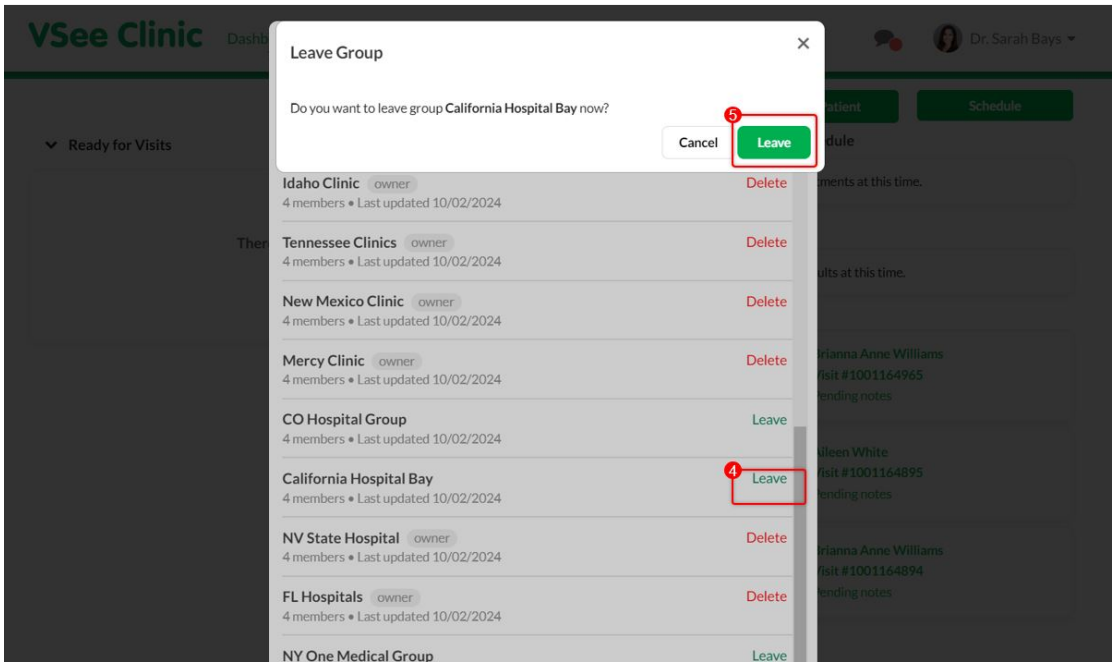
You can select **Delete** to permanently delete the group chat you've created that you no longer want to keep.

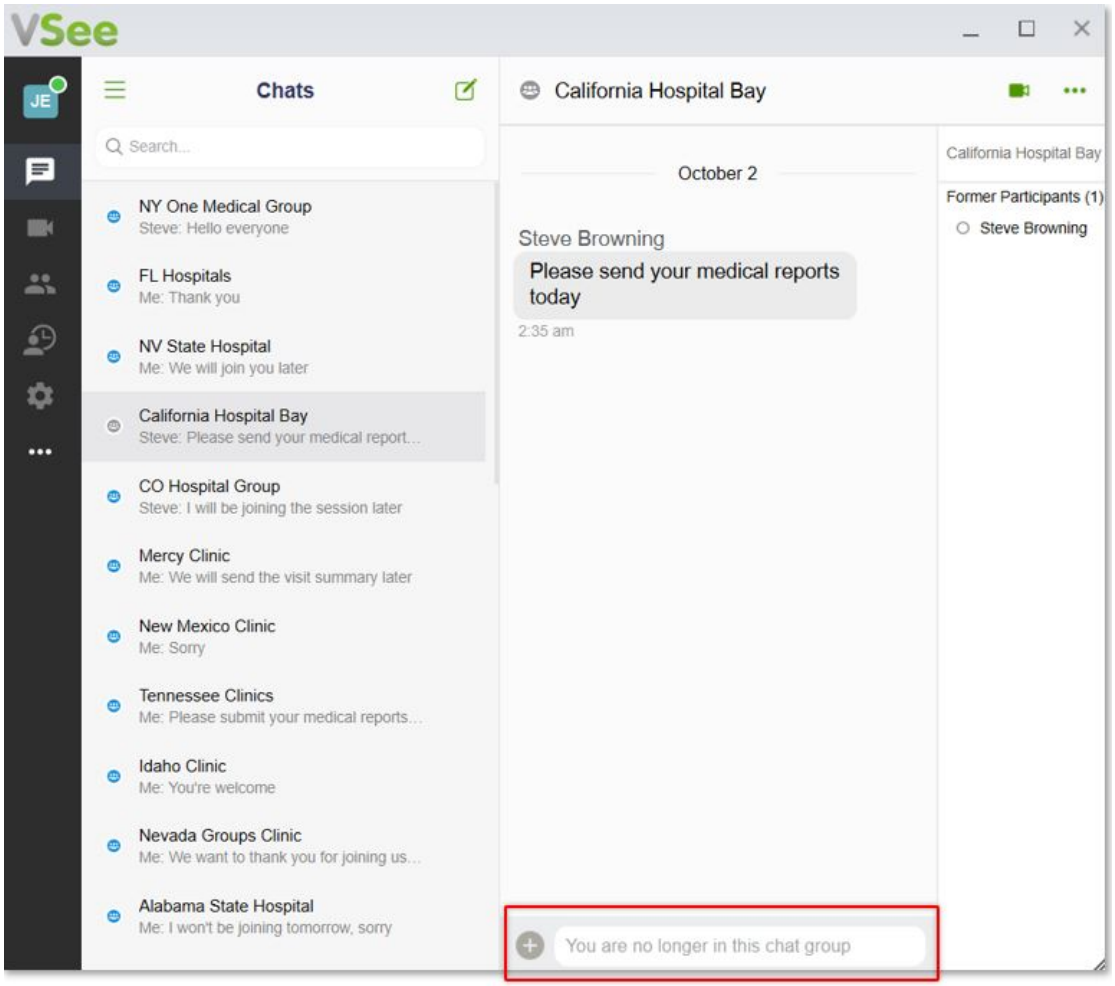


Open cg7.JPG

1. Click on **Leave** if you want to remove yourself from a group chat you were added.
2. Click on **Leave** one more time to confirm.

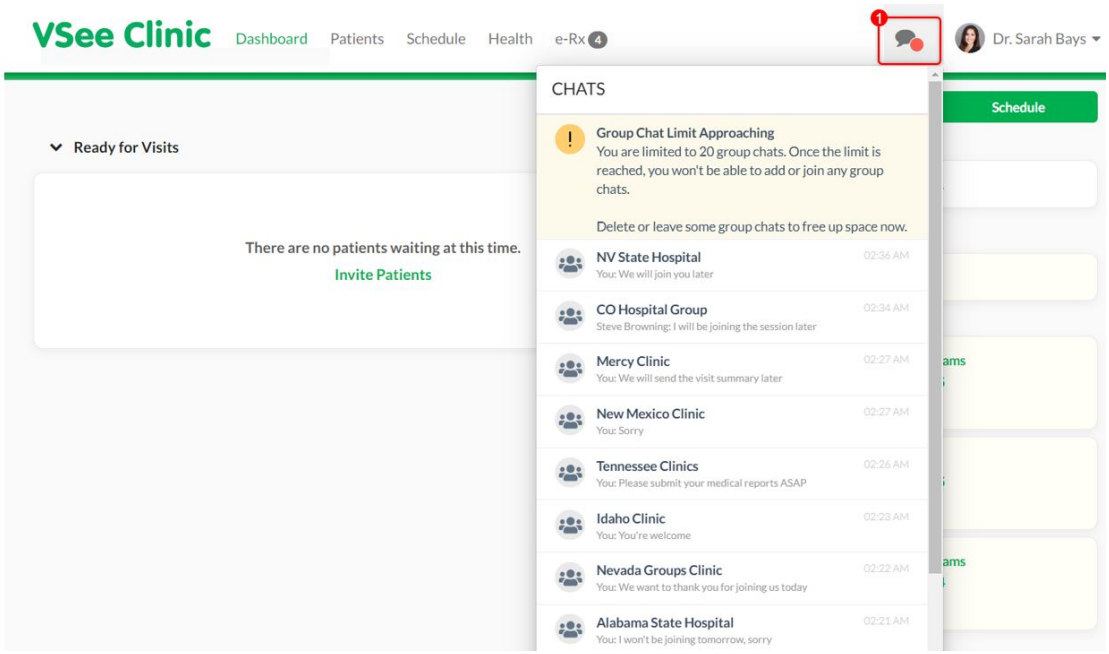
Note: Any changes done to your group chats will apply to your VSee Messenger app.





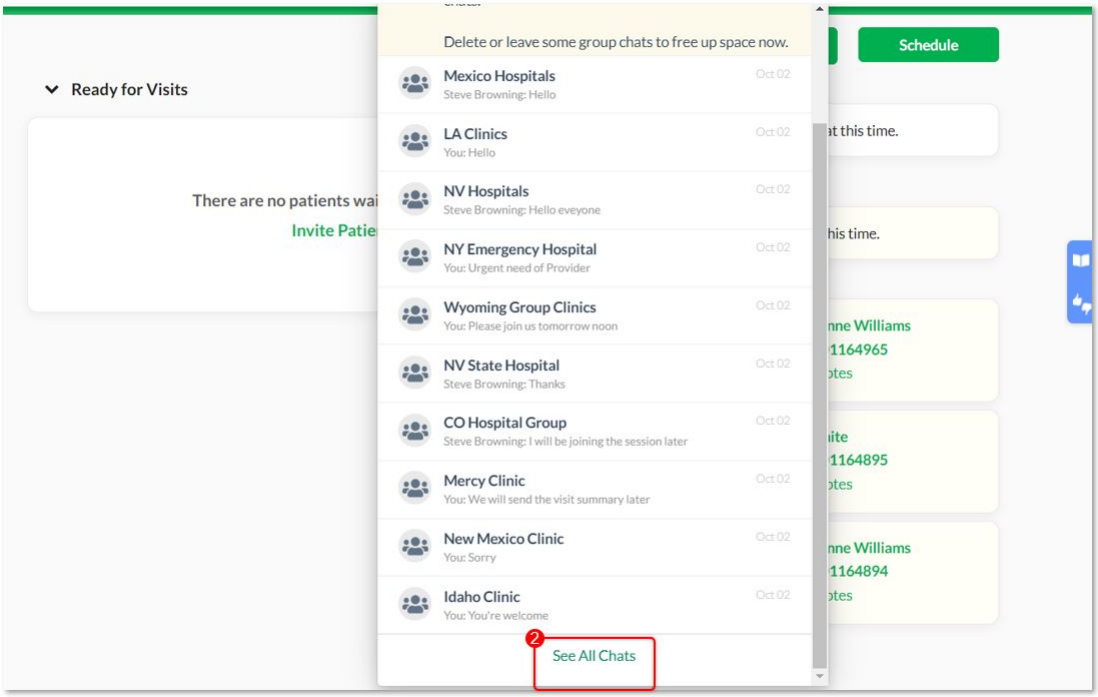
How to Go to the Main Chats Page View

1. Click on the **Chats page** icon.



Open cgg1.JPG

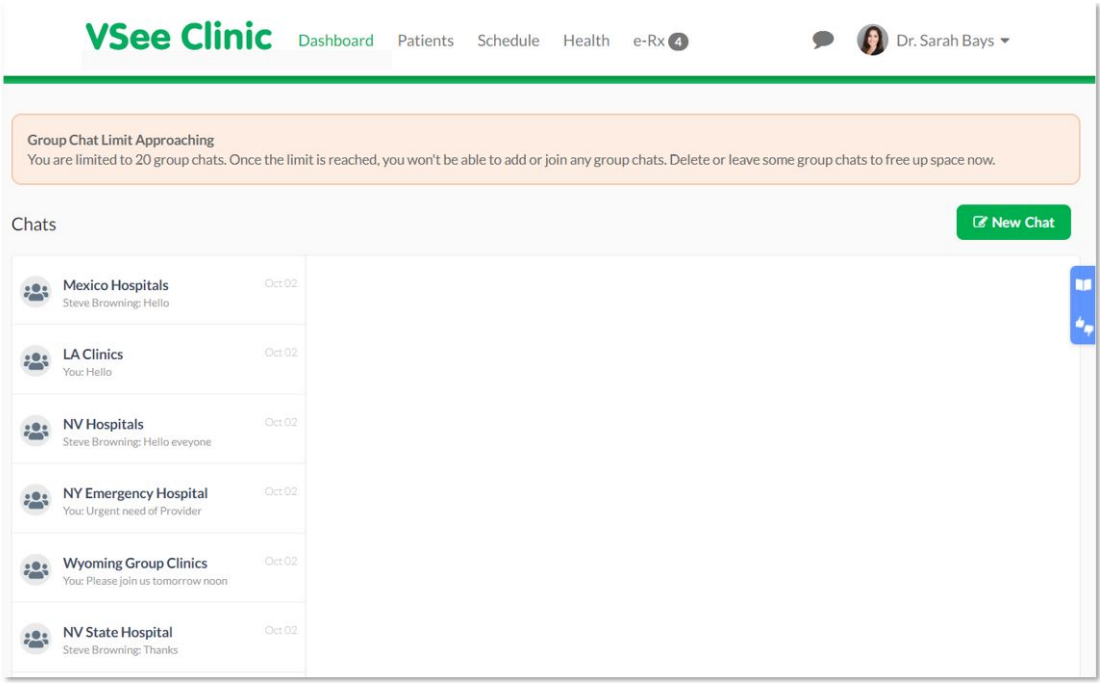
1. Scroll down and click **See All Chats**.



You will be routed to the main Chats page view.

Here you can view all your group chats and can create new chat conversations whether 1-1 or group.

*Note: You will also see here the **Group Chat Limit Approaching** message but clicking on it will not launch the pop-up window that allows you to manage your group chats.*



Scope and Limitations:

- Once a group chat is deleted, it is permanent and cannot be retrieved.
- Once you reach the limit range of your group chats, you won't be able to create or join any additional group chats. So manage your group chats if you belong in multiple group chats.

Related Article:

- How to Manage Group Chats on VSee Messenger App

Need more assistance? Send us an email at help@vsee.com or check out the Help section under the Profile Menu of your VSee Clinic.

- Tags
- group chats
- manage group chats