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How to Cancel a Visit from the Visit Page Janette Esteban - 2024-11-20 - VSee Clinic for Providers

There are moments that Visits between you and your Patient will not be pushed through due to conflict of schedule. As a Provider, you can cancel the Visit on your end by following the steps below.

1. From an open Visit page, click on the **ellipsis button**.

VSee Clinic	Dashboard Patients	Schedule	Health e-R>	-	Dr. Sarah N	∕lille ▼
Ndd tag						
Status: In Progress			🛃 Add Partici	pants 👳 Group Cha	End Visit	
Brianna Williams In o	call				Q	
8 Stephany Peters Inca	all				Q	
8 Mary Smith In call					Q	
Dr. Sarah Miller 🕸 🛛 🖿	call					

1

2. Click on Cancel visit.

VSee Clinic	Dashboard Patients	Schedule Healt	h e-Rx	1	Dr. Sarah Mille	•
Ndd tag						
Status: In Progress		2 + A	dd Participants 🖉	Group Chat	nd Visit	
Brianna Williams	n call			Send	visit reminder el visit	• •
8 Stephany Peters In	call				e :	
A Mary Smith In call					e :	
Dr. Sarah Miller 🕸 🔋	In call					

3. To confirm cancelation, select "Yes, Cancel Visit".

Add tag	Cancel visit Please confirm you would like to cancel this visit. This action cannot be undone.	
Status: In Progress	Back Yes, Cancel Visit	
8 Brianna Williams	in call	÷
8 Stephany Peters	Incal	÷
A Mary Smith In c	all	I
Dr. Sarah Miller 😭	2 In call	

Note: From the current Visit status, the Cancel Status will appear on the Visit page once you have canceled the Visit.

VSee Clinic Dashboard Patients Schedule Health e-Rx	Dr. Sarah Mille 👻
Status: Canceled	🗭 Group Chat
8 Brianna Williams Offline	@ : 4 ,
Stephany Peters Offline	æ : 📩
A Mary Smith Offline	@ :
Dr. Sarah Miller ☆ Offline	

Once the Visit has been canceled, a pop-up message that says "Your provider is unable to see you right now. Please try again later." Patient will just have to click **Done** to end the Visit on his/her end.



If you have any questions, please contact us at <u>help@vsee.com</u>

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Tags
cancel appointment
new visit page
visit status