How to Add a Descriptive Name When Creating Appointments

Jay-Ileen (Ai) - 2024-04-17 - VSee Clinic for Providers

Adding a descriptive name to scheduled visits allows both Provider and Patient to know what the visit is all about. Schedulers can create appointments with a descriptive **Visit Name** which will show on the appointment invitation and reminder emails and texts.

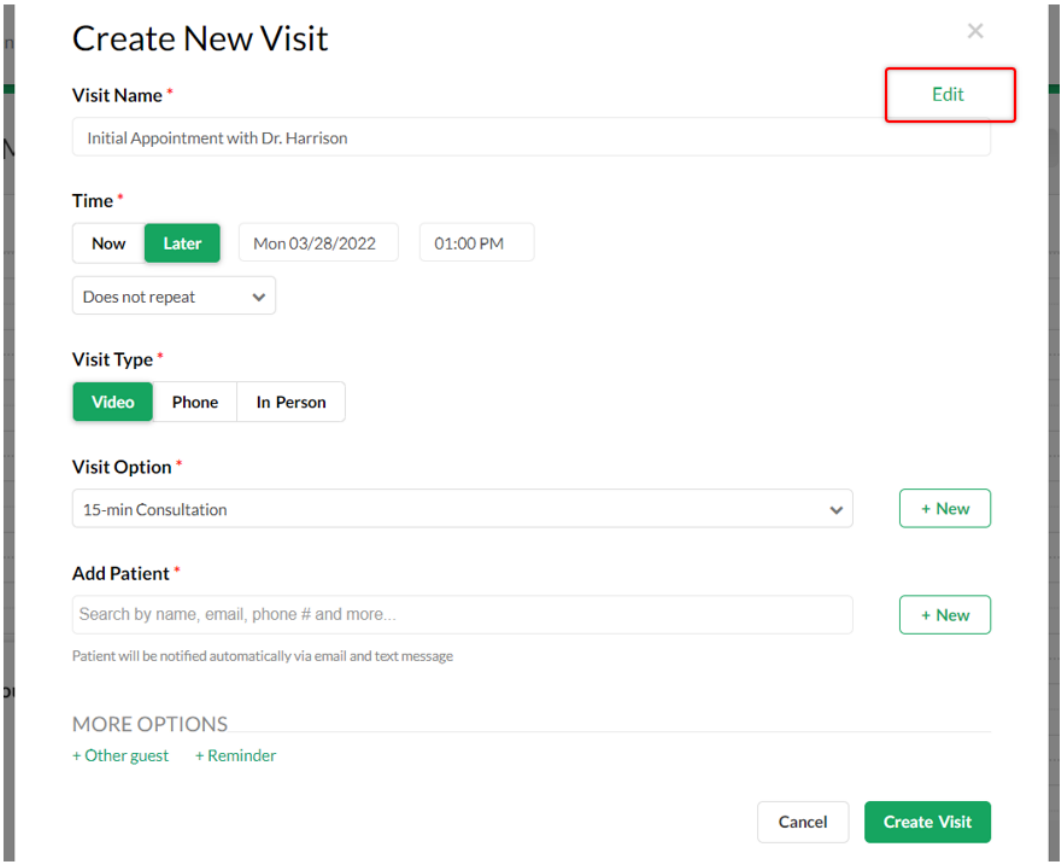
[How to Add a Descriptive Name when Creating a Scheduled Visit?](#)

[What Do Patients See When They Receive Confirmations and Updates That Have a Visit Name?](#)

Adding a Descriptive Name When Creating a Scheduled Visit

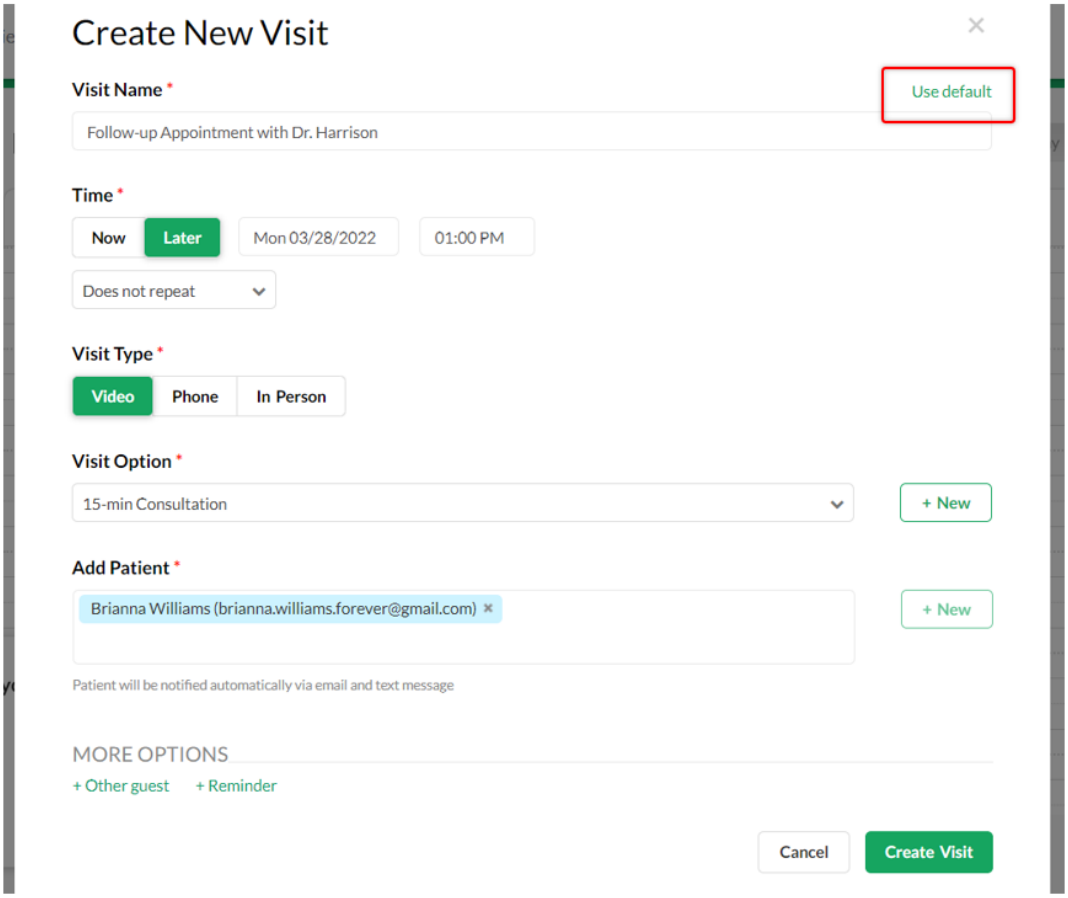
When creating a scheduled visit, add a descriptive name for the appointment under the **Visit Name** field.

Click on **Edit** to be able to add the visit name.

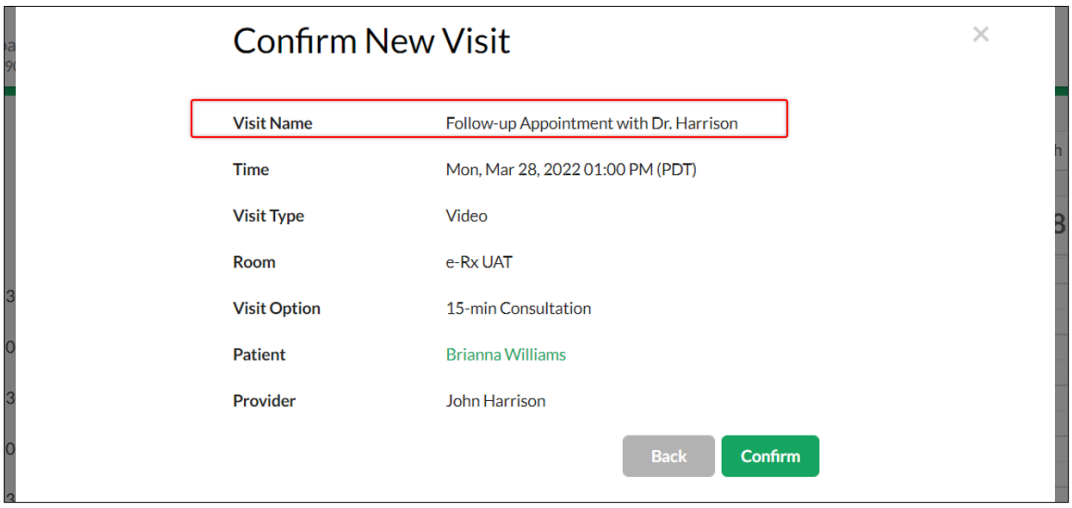


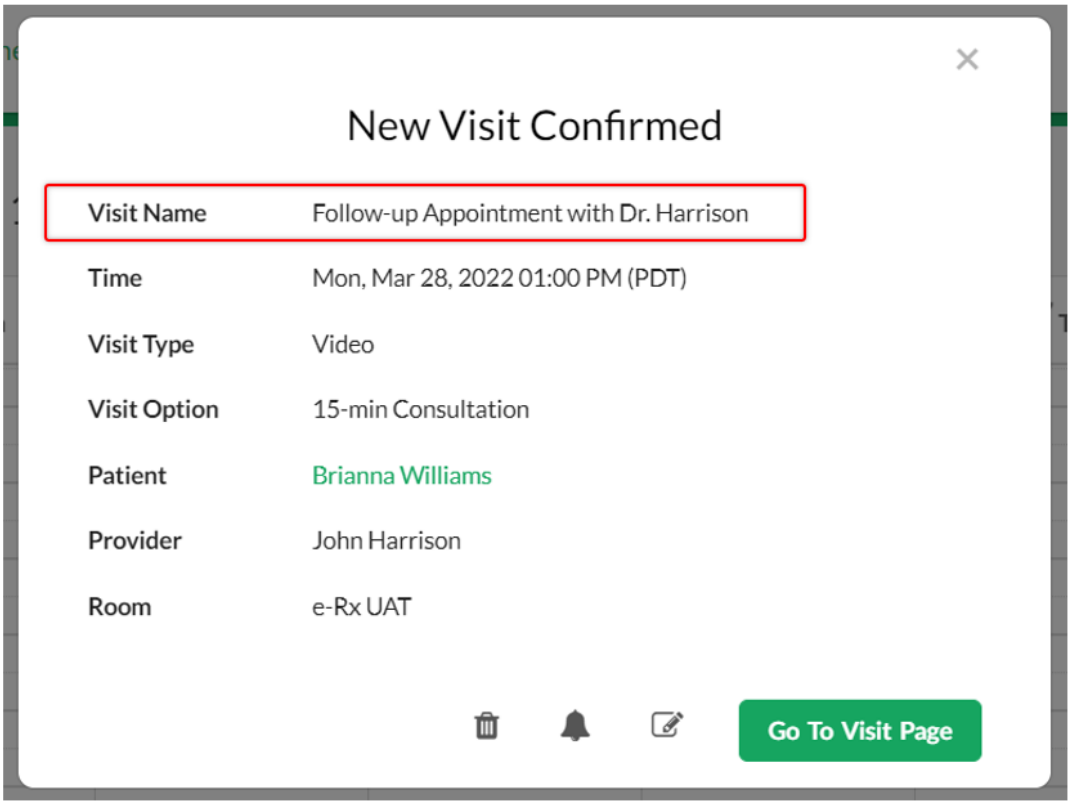
Note: You can request to set up a default visit name for every appointment.

Click on **Use default** to go back to using the default visit name.



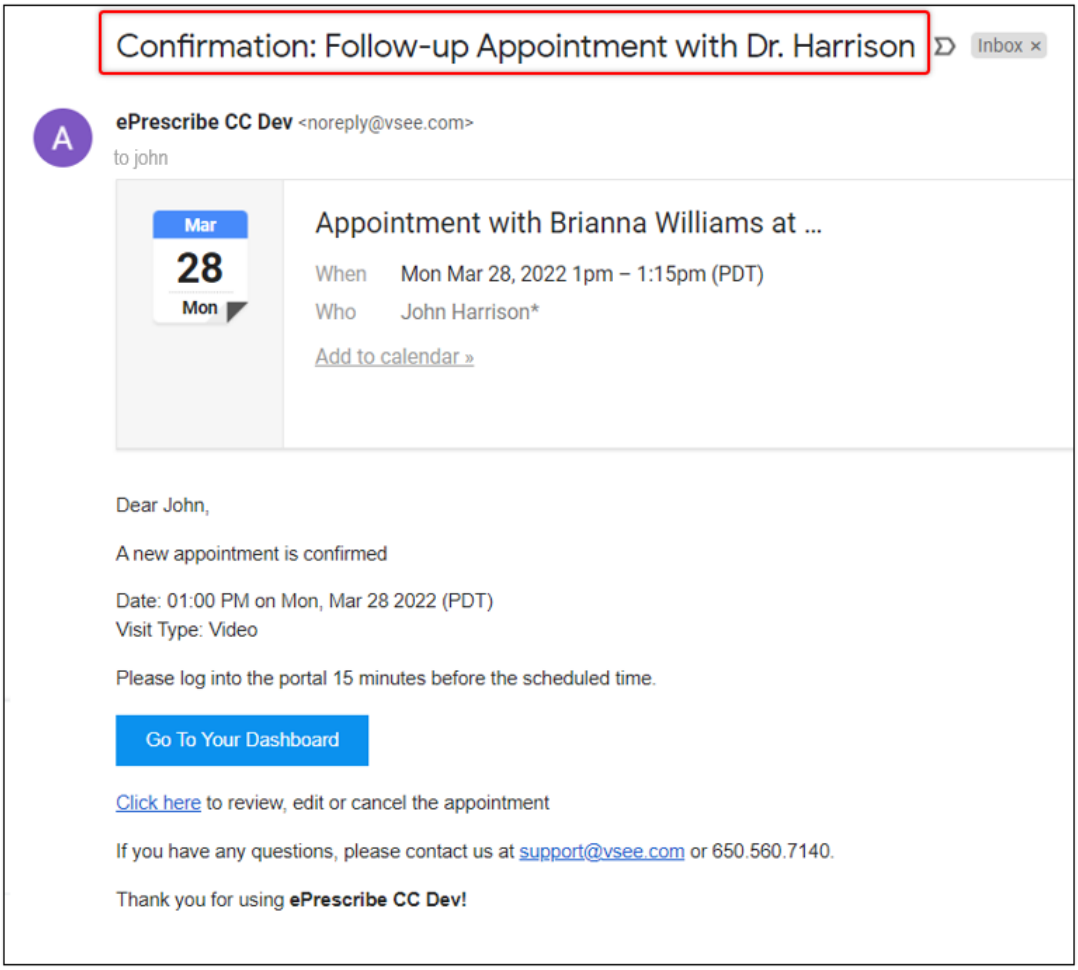
Once you are done adding the visit name and other required fields, click **Create Visit** and complete the appointment.





Viewing Confirmations and Updates with an Appointment Name

Provider Side



Confirmation: Follow-up Appointment with Dr. Harrison

Inbox ×

A

ePrescribe CC Dev <noreply@vsee.com>

to john

Mar
28
Mon

Appointment with Brianna Williams at ...

When Mon Mar 28, 2022 1pm – 1:15pm (PDT)

Who John Harrison*

Add to calendar »

Dear John,

A new appointment is confirmed

Date: 01:00 PM on Mon, Mar 28 2022 (PDT)
Visit Type: Video

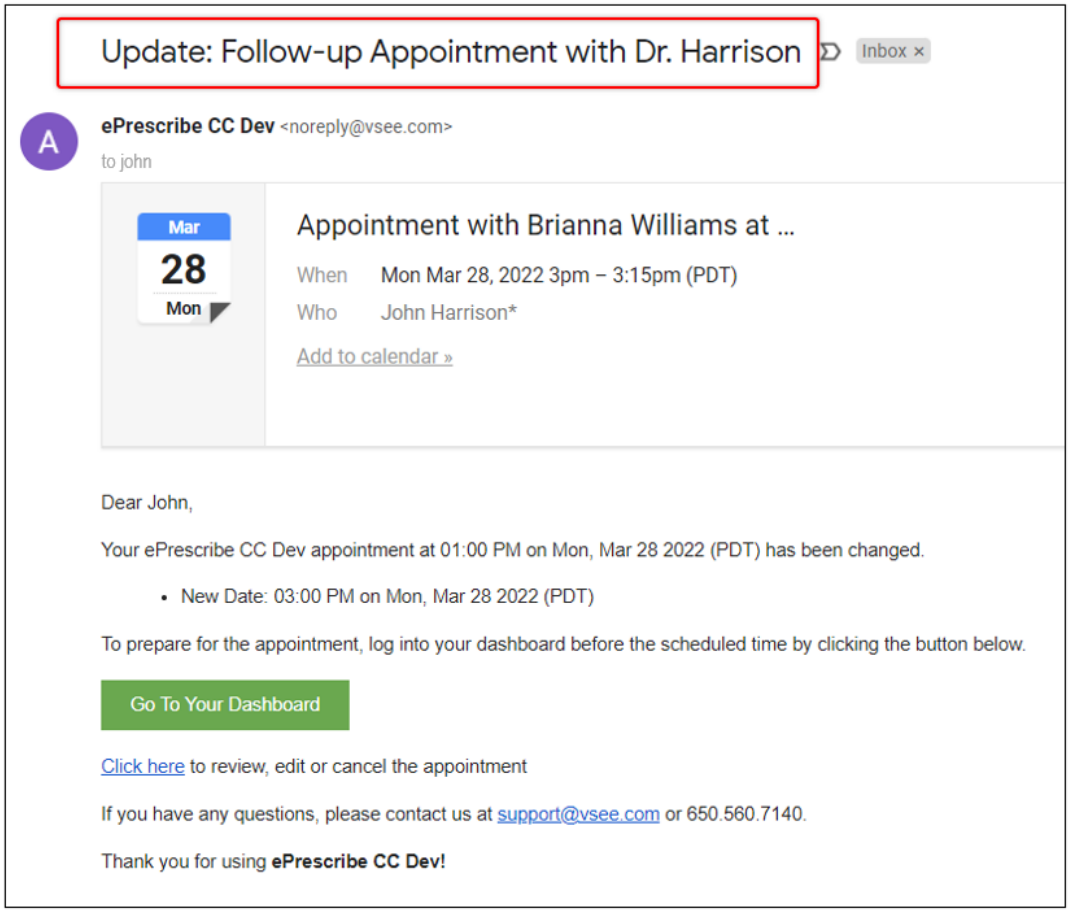
Please log into the portal 15 minutes before the scheduled time.

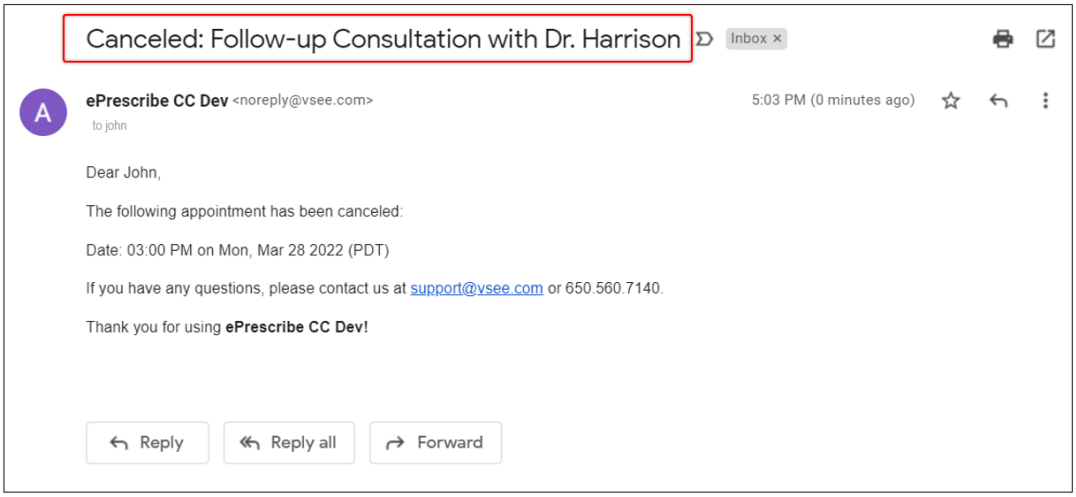
Go To Your Dashboard

Click here to review, edit or cancel the appointment

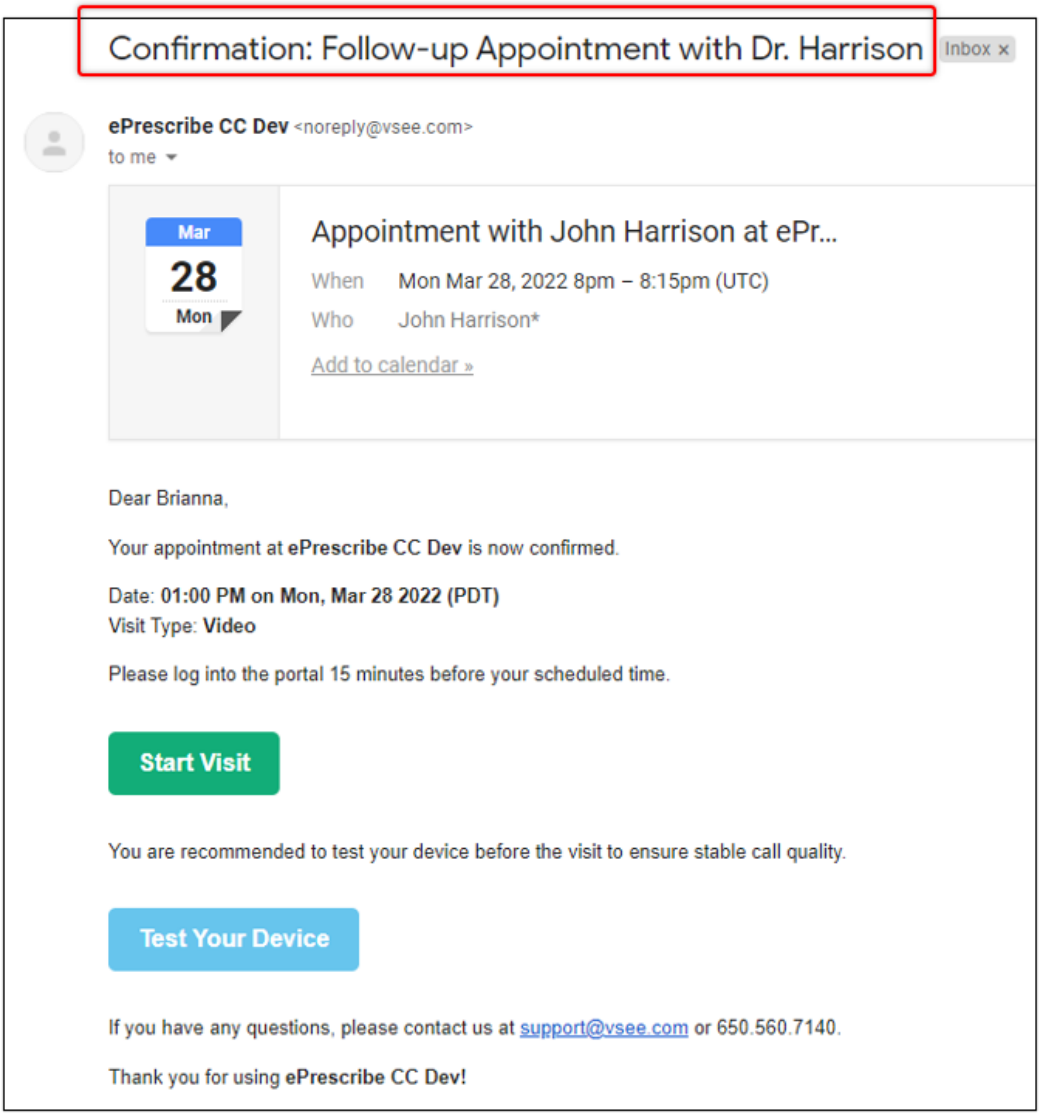
If you have any questions, please contact us at support@vsee.com or 650.560.7140.

Thank you for using **ePrescribe CC Dev!**





Patient Side



Confirmation: Follow-up Appointment with Dr. Harrison Inbox ×

ePrescribe CC Dev <noreply@vsee.com>
to me

Mar
28
Mon

Appointment with John Harrison at ePr...

When Mon Mar 28, 2022 8pm – 8:15pm (UTC)
Who John Harrison*

Add to calendar »

Dear Brianna,

Your appointment at **ePrescribe CC Dev** is now confirmed.

Date: **01:00 PM on Mon, Mar 28 2022 (PDT)**
Visit Type: **Video**

Please log into the portal 15 minutes before your scheduled time.

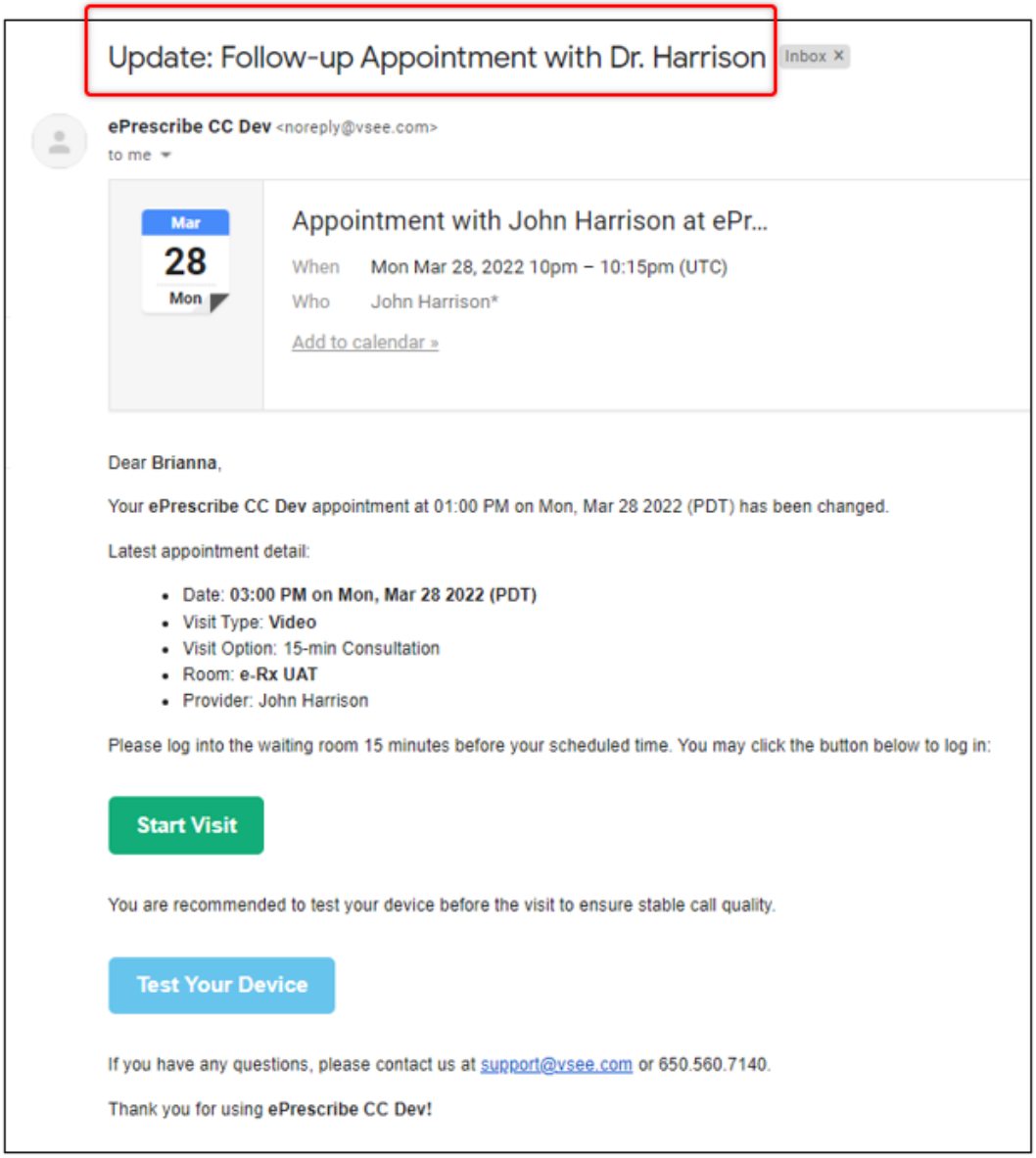
Start Visit

You are recommended to test your device before the visit to ensure stable call quality.

Test Your Device

If you have any questions, please contact us at support@vsee.com or 650.560.7140.

Thank you for using **ePrescribe CC Dev!**



Update: Follow-up Appointment with Dr. Harrison Inbox ×

ePrescribe CC Dev <noreply@vsee.com>
to me

Mar
28
Mon

Appointment with John Harrison at ePr...

When Mon Mar 28, 2022 10pm – 10:15pm (UTC)
Who John Harrison*

Add to calendar »

Dear **Brianna**,

Your **ePrescribe CC Dev** appointment at 01:00 PM on Mon, Mar 28 2022 (PDT) has been changed.

Latest appointment detail:

- Date: **03:00 PM on Mon, Mar 28 2022 (PDT)**
- Visit Type: **Video**
- Visit Option: 15-min Consultation
- Room: **e-Rx UAT**
- Provider: John Harrison

Please log into the waiting room 15 minutes before your scheduled time. You may click the button below to log in:

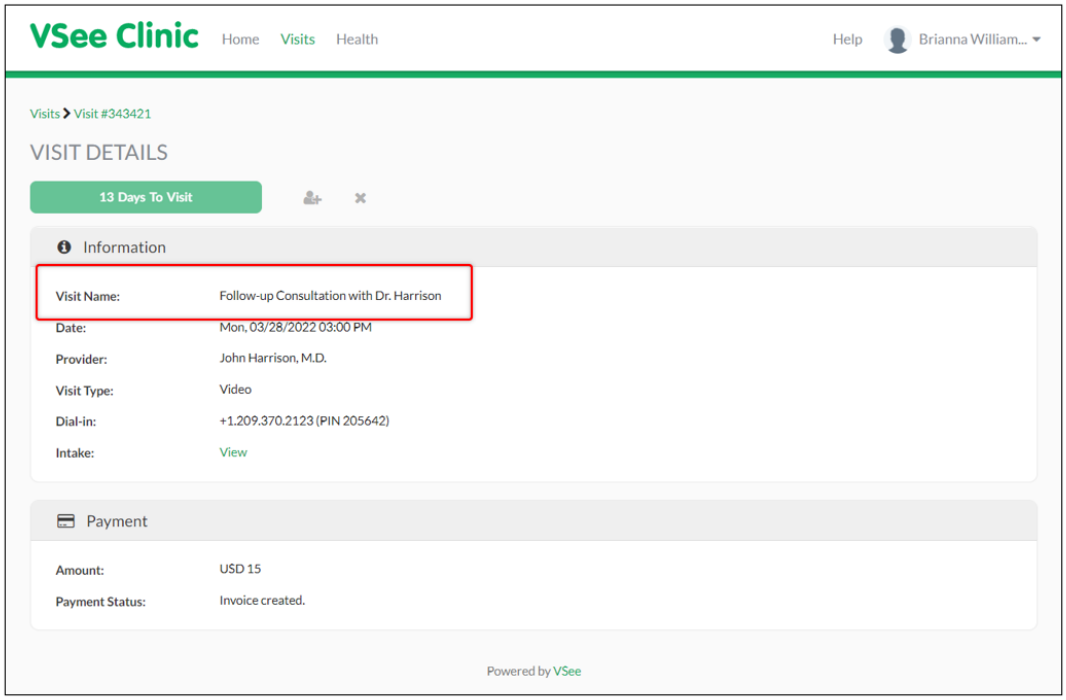
Start Visit

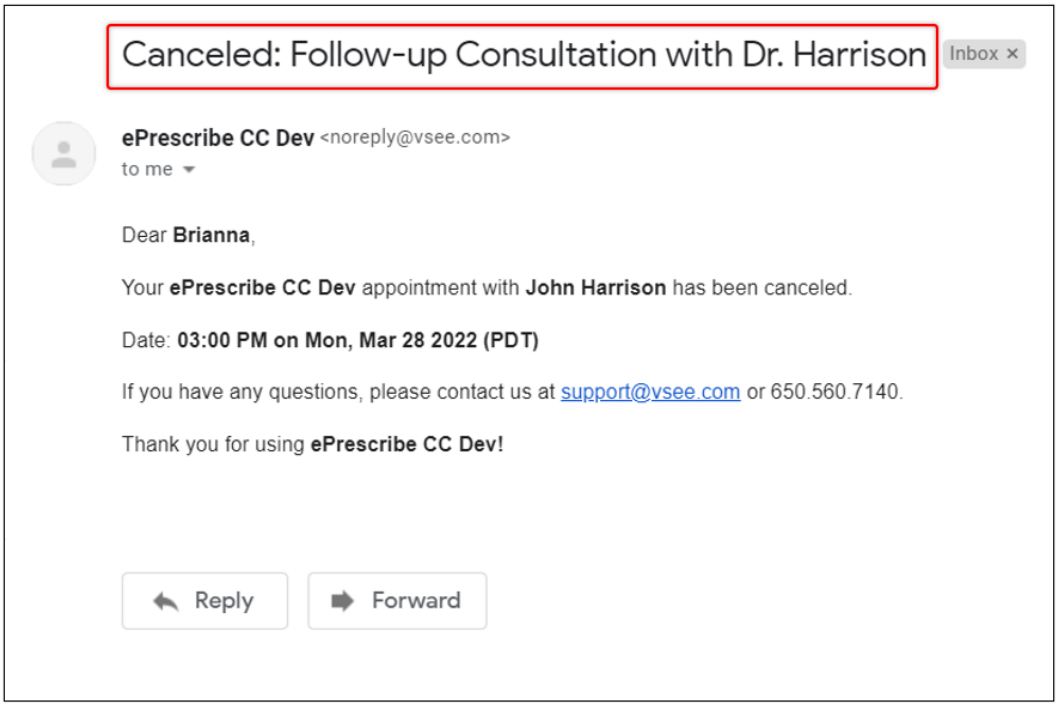
You are recommended to test your device before the visit to ensure stable call quality.

Test Your Device

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Thank you for using **ePrescribe CC Dev!**





For further assistance, please contact us here.

Last updated on: 14 March 2022

- Tags
- appointment name
- descriptive name
- scheduling

- visit name