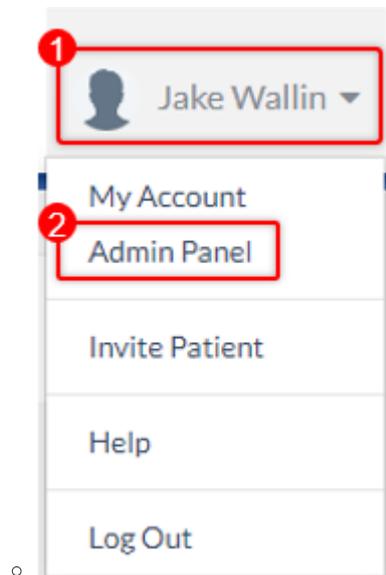


Editing Clinic Details

Joel Barcillo - 2023-07-21 - Clinic Admin Guides

As a Clinic Admin, you can edit the details from the clinics that you have signed up Clinicians for by following the steps below:

1. From the Clinic Dashboard, click on your name to open the **Profile Menu**.
2. Click on **Admin Panel**. You will see the Admin Panel view with new accessible tabs.



3. Click on the **Clinic** tab. The Clinic Details will open with another Clinic tab under it opened by default.
4. Under the lower Clinic tab, you will see the following fields that you can edit as needed:
 - **Clinic Name** - This is already filled in by default during clinic setup
 - **Master Language** - Language used in the clinic. This field is optional.
 - **Address (1 and 2), City, State, Zip Code, and Country** - These fields are optional.
5. Once you have typed in the information, click on **Update** to save the changes.

