



Knowledgebase > VSee Clinic for Providers > Stripe > e-Payment > Add Charge / Patient Billing

e-Payment > Add Charge / Patient Billing

Ralph - 2023-08-09 - Stripe

You can bill a patient, add a charge or give discounts to regular patients by following the steps below. You can view this related article on how to set the pricing for your Visit Options - [e-Payment > Stripe Account and Visit Fees - Knowledgebase / VSee Clinic for Providers / Stripe - VSee Helpdesk](#)

[How do I charge a patient?](#)

[How do I apply a discount to the bill of a patient?](#)

[How can I add an additional charge to the bill?](#)

Charging a Patient

Go to the specific visit record of the patient that you wish to charge. This can be found under the **Patients** tab.

1. Select the **Payment** tab and review the billing details for the visit/consult.
2. Select **Submit Charge**. This will bill the patient's selected payment method for the price indicated under Total and automatically set the visit status to Completed.

VSee Clinic Dashboard **Patients** Schedule Health e-Rx John Smith

Status: Pending Completion Pending Notes Call Add Participants

< All participants

Jane Doe Offline
Age 22, Jan 01, 2000, Female

Visit ID: 22183668
Today 01:50 PM
Video Visit
Initial Consultation
60 mins
USD 0.50
Test Clinic

Intake **Notes** **Payment** Visits Health Medical History Allergies Medications Documents

Payment

Payment Method

Visa **** 4242 Change

April 26, 2022

Initial Consultation	60 mins	USD 0.50
+ Add item	Discount	(optional) %
Subtotal		USD 0.50
Total		USD 0.50

Save Submit Charge

Adding a Discount

You can add a discount to the bill of your patient while adding a charge. Go to the specific visit record of the patient that you wish to charge and add a discount. This can be found under the **Patients** tab.

1. Select the **Payment** tab.
2. On the **Discount** field, type in the % amount that will be deducted from the total amount of the bill.
3. Click **Submit Charge** to charge the customer. This will bill the patient's selected payment method for the price indicated under Total, apply the discount, and automatically set the visit status to Completed.

Status: Pending Completion Pending Notes

Call

Add Participants

⋮

< All participants



Jane Doe Offline
Age 22, Jan 01, 2000, Female



Visit ID: 22183668

📅 Today 01:50 PM

📺 Video Visit

🕒 Initial Consultation

⌚ 60 mins

💵 USD 0.50

📍 Test Clinic

Intake

Notes

Payment

Visits

Health

Medical History

Allergies

Medications

Documents

Payment

Payment Method

Visa **** 4242 Change

April 26, 2022

Initial Consultation

60 mins

USD 0.50 🗑

[+ Add item](#)

Discount

2

(optional)

%

Subtotal

USD 0.50

Total

USD 0.50

Save

3

Submit Charge

Adding a Charge

Go to the specific visit record of the patient.

1. Select the **Payment** tab.
2. Select **+Add item**.

Status: Pending Completion Pending Notes

Call

Add Participants

...

< All participants



Jane Doe Offline
Age 22, Jan 01, 2000, Female



Visit ID: 22183668
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Video Visit
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Test Clinic

Intake

Notes

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Visits

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Allergies

Medications

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Payment

Payment Method

Visa **** 4242 [Change](#)

April 26, 2022

Initial Consultation

60 mins

USD 0.50

2
[+ Add Item](#)

Discount

(optional)

%

Subtotal

USD 0.50

Total

USD 0.50

Save

Submit Charge

3. Indicate the charge description and corresponding additional amount.

a. Click **Save** to save the additional item to the invoice but not charge the patient yet.

4. Click **Submit Charge** to charge the customer. This will automatically set the visit status to Completed.

Payment

Payment Method

Visa **** 4242 [Change](#)

April 26, 2022

Initial Consultation

60 mins

USD 0.50

3
Additional Charge

USD

1.00

[+ Add Item](#)

Discount

(optional)

%

Subtotal

USD 1.50

Total

USD 1.50

a
Save**4**
Submit Charge

Scope and Limitations:

- Adding an item can only be done for visits that are either in Pending Payment or Pending Completion status.

Related Article:

- [e-Payment > Stripe Account and Visit Fees - Knowledgebase / VSee Clinic for Providers / Stripe - VSee Helpdesk](#)
- [e-Payment > Manually Update a Patient's Billing Info - Knowledgebase / VSee Clinic for Providers / Stripe - VSee Helpdesk](#)

If you have any questions, please contact us at help@vsee.com

Last updated on: 3 August 2022

Tags

add charge

add fees

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extra charge

Stripe