



Knowledgebase > VSee Clinic for Providers > Stripe > e-Payment > Add Charge / Patient Billing

---

## e-Payment > Add Charge / Patient Billing

Ralph - 2022-08-03 - Stripe

You can bill a patient, add a charge or give discounts to regular patients by following the steps below. You can view this related article on how to set the pricing for your Visit Options - [e-Payment > Stripe Account and Visit Fees - Knowledgebase / VSee Clinic for Providers / Stripe - VSee Helpdesk](#)

[How do I charge a patient?](#)

[How do I apply a discount to the bill of a patient?](#)

[How can I add an additional charge to the bill?](#)


### Charging a Patient



Go to the specific visit record of the patient that you wish to charge. This can be found under the **Patients** tab.

1. Select the **Payment** tab and review the billing details for the visit/consult.
2. Select **Submit Charge**. This will bill the patient's selected payment method for the price indicated under Total and automatically set the visit status to Completed.

Status: Pending Completion Pending Notes Call Add Participants

< All participants

 **Jane Doe** Offline  
Age 22, Jan 01, 2000, Female

# Visit ID: 22183668  
📅 Today 01:50 PM  
📺 Video Visit  
📍 Initial Consultation  
⌚ 60 mins  
💰 USD 0.50  
📍 Test Clinic

Intake **Notes** **Payment** Visits Health Medical History Allergies Medications Documents

**Payment**

Payment Method  
Visa \*\*\*\* 4242 Change

April 26, 2022

Initial Consultation	60 mins	USD 0.50
<a href="#">+ Add item</a>	Discount	<input type="text" value="(optional)"/> %
Subtotal		USD 0.50
Total		USD 0.50

Save Submit Charge


## Adding a Discount



You can add a discount to the bill of your patient while adding a charge. Go to the specific visit record of the patient that you wish to charge and add a discount. This can be found under the **Patients** tab.

1. Select the **Payment** tab.
2. On the **Discount** field, type in the % amount that will be deducted from the total amount of the bill.
3. Click **Submit Charge** to charge the customer. This will bill the patient's selected payment method for the price indicated under Total, apply the discount, and automatically set the visit status to Completed.

Status: Pending Completion Pending Notes Call Add Participants

< All participants

 **Jane Doe** Offline  
Age 22, Jan 01, 2000, Female

# Visit ID: 22183668  
Today 01:50 PM  
Video Visit  
Initial Consultation  
60 mins  
USD 0.50  
Test Clinic

Intake Notes **Payment** Visits Health Medical History Allergies Medications Documents

### Payment

Payment Method  
Visa \*\*\*\* 4242 Change

April 26, 2022

Initial Consultation	60 mins	USD 0.50
<a href="#">+ Add item</a>	Discount	(optional) %
Subtotal		USD 0.50
Total		USD 0.50

Save Submit Charge

## Adding a Charge

Go to the specific visit record of the patient.

1. Select the **Payment** tab.
2. Select **+Add item**.

Status: Pending Completion Pending Notes Call Add Participants

< All participants

**Jane Doe** Offline  
Age 22, Jan 01, 2000, Female

# Visit ID: 22183668  
Today 01:50 PM  
Video Visit  
Initial Consultation  
60 mins  
USD 0.50  
Test Clinic

Intake Notes **Payment** Visits Health Medical History Allergies Medications Documents

**Payment**

Payment Method  
Visa \*\*\*\* 4242 Change

April 26, 2022

Initial Consultation	60 mins	USD 0.50
<span>+ Add Item</span>		
Discount	(optional)	%
Subtotal		USD 0.50
<b>Total</b>		<b>USD 0.50</b>

Save Submit Charge

3. Indicate the charge description and corresponding additional amount.

a. Click **Save** to save the additional item to the invoice but not charge the patient yet.

4. Click **Submit Charge** to charge the customer. This will automatically set the visit status to Completed.

**Payment**

Payment Method  
Visa \*\*\*\* 4242 Change

April 26, 2022

Initial Consultation	60 mins	USD 0.50
<span>+ Add Item</span>		
Additional Charge		USD 1.00
Discount	(optional)	%
Subtotal		USD 1.50
<b>Total</b>		<b>USD 1.50</b>

Save Submit Charge

## Scope and Limitations:

- Adding an item can only be done for visits that are either in Pending Payment or Pending Completion status.

## Related Article:

- [e-Payment > Stripe Account and Visit Fees - Knowledgebase / VSee Clinic for Providers / Stripe - VSee Helpdesk](#)
- [e-Payment > Manually Update a Patient's Billing Info - Knowledgebase / VSee Clinic for Providers / Stripe - VSee Helpdesk](#)

If you have any questions, please contact us at [help@vsee.com](mailto:help@vsee.com)

Last updated on: 3 August 2022

### Tags

add charge

add fees

e-payment

extra charge

Stripe