

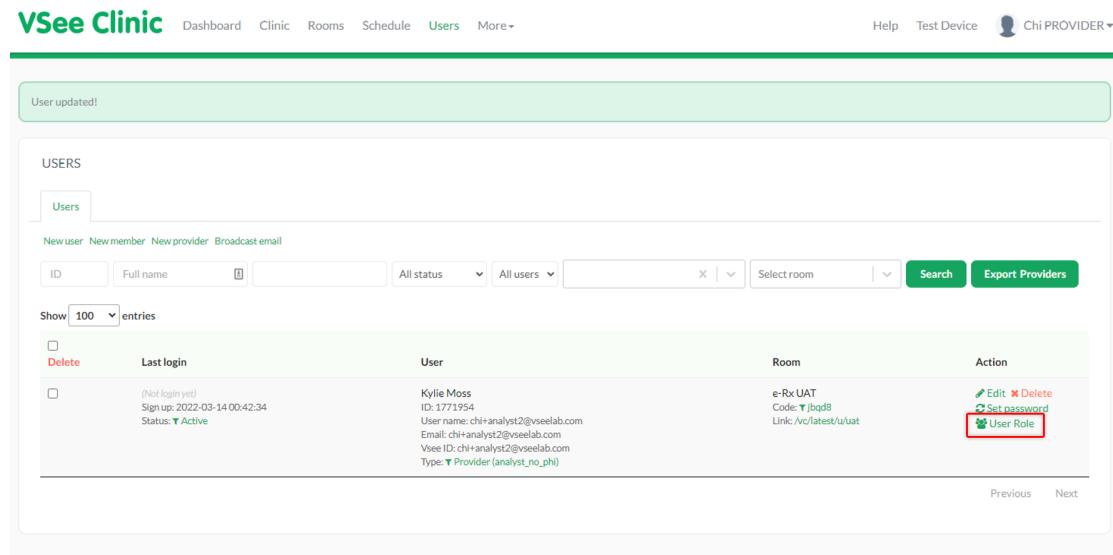
Clinic Admin: User Roles

Chi - 2024-04-17 - [VSee Clinic for Admins](#)

A Clinic Admin can set different kinds of accesses to Provider accounts based on their User Roles.

Adding User Roles

1. Make sure the provider is already created.
2. Admin panel > **Users** > Search for a provider > **User Role**.



User updated!

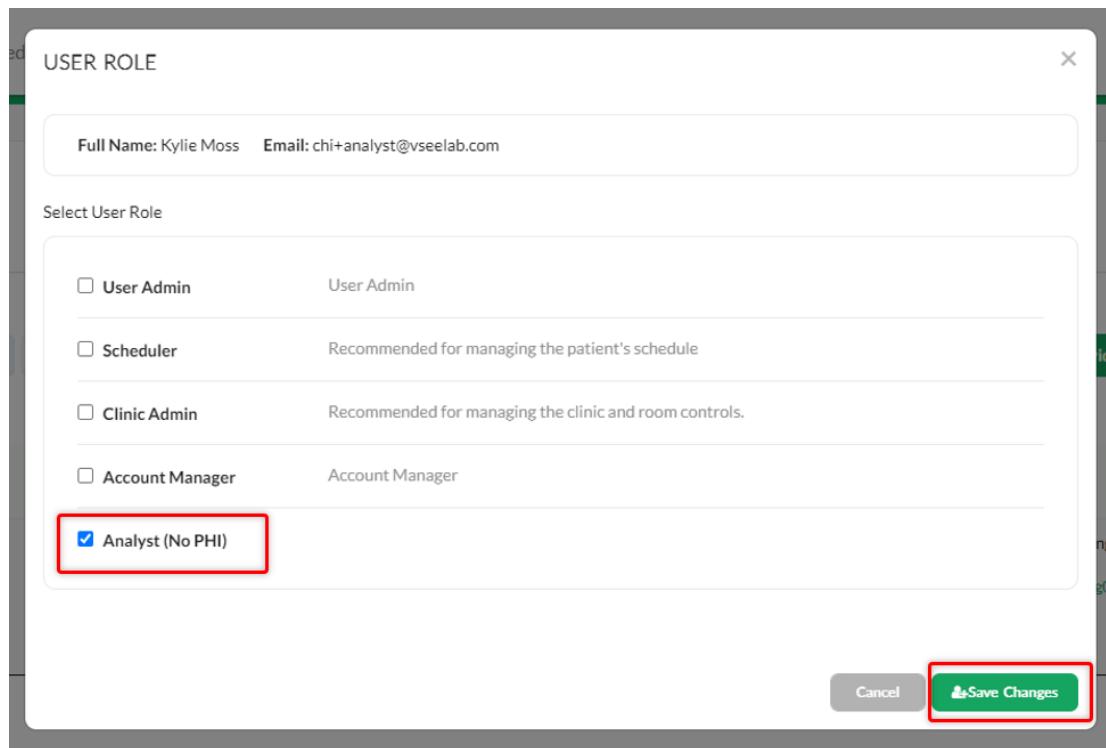
USERS

New user New member New provider Broadcast email

ID	Full name	Last login	User	Room	Action
1771954	Kylie Moss	(Not login yet) Sign up: 2022-03-14 00:42:34	ID: 1771954 User name: chi+analyst2@vseelab.com Email: chi+analyst2@vseelab.com Vsee ID: chi+analyst2@vseelab.com Type: Provider (analyst_no_phi)	e-Rx UAT Code: Tjbqd8 Link: /vc/latest/u/uat	Edit Delete Set password User Role

3. Choose the provider's new additional role:
 - **Clinic Admin** - can manage rooms, users and view reports
 - **Account manager** - can only view reports
 - **Scheduler** - can help in managing the scheduling of Patients
 - **Analyst** - can only view the Analytics Dashboard and will not see any information with PHI

4. Select the **User Role** then **Save Changes**.



Related Articles:

- [How to Use the Analytics Dashboard](#)
- [What can a Clinic Analyst Do?](#)

For further assistance, please contact us [here](#).

Last updated on: 14 March 2022

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