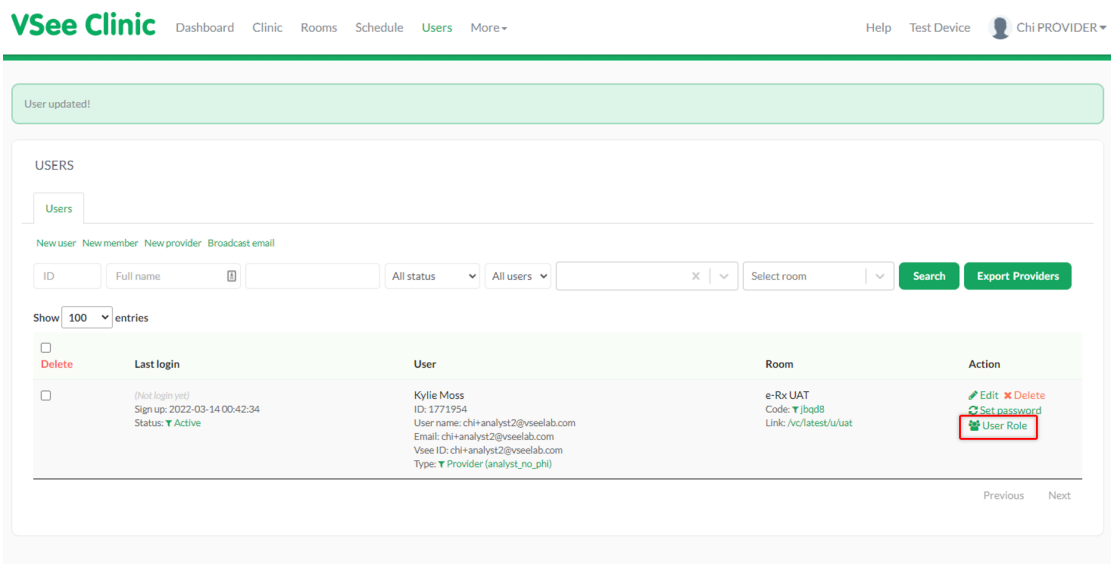
Clinic Admin: User Roles

Chi - 2024-04-17 - VSee Clinic for Admins

A Clinic Admin can set different kinds of accesses to Provider accounts based on their User Roles.

Adding User Roles

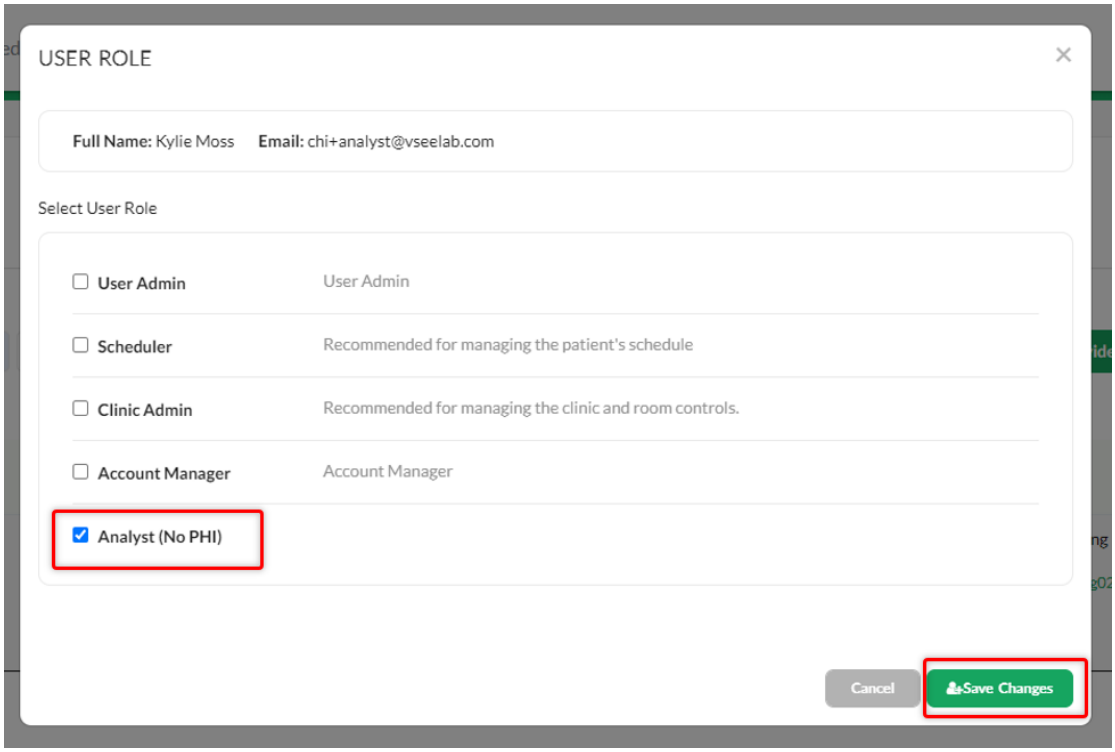
1. Make sure the provider is already created.
2. Admin panel > **Users** > Search for a provider > **User Role.**



3. Choose the provider's new additional role:

- **Clinic Admin** - can manage rooms, users and view reports
- **Account manager** - can only view reports
- **Scheduler** - can help in managing the scheduling of Patients
- **Analyst** - can only view the Analytics Dashboard and will not see any information with PHI

4. Select the **User Role** then **Save Changes.**



Related Articles:

- How to Use the Analytics Dashboard
- What can a Clinic Analyst Do?

For further assistance, please contact us here.

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- admin access
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