

Clinic Admin: Manage Permissions

- 2020-06-02 - VSee Clinic for Admins

A Clinic Admin can provide admin or account manager access to a provider account.

Clinic Admin and Account Manager Roles

1. Make sure the other provider account is already created.
2. Admin panel > **Users** > Search for a provider > **Manage permission.**

USERS [New member](#) [New provider](#) [Broadcast email](#)

ID Full name All status All users Select room

Show entries

Last login	User	Room	Action
(Not login yet) Sign up: 2020-05-10 05:23:46 Status: ▼ Active	April VSee Test Provider ID: 10132131 User name: april+testprovider@vseelab.com Email: april+testprovider@vseelab.com Vsee ID: april+testprovider@vseelab.com Type: ▼ Provider	A1 Clinic Code: ▼ 3vh80 Link: /u/1	Edit Delete Set password Manage permission

[Previous](#) [Next](#)

3. Choose the provider's new additional role:

- **Clinic Admin** - can manage rooms, users and view reports
- **Account manager** - can only view reports

MANAGE PERMISSION

First Name

Last Name

Email

Roles


New Role

4. Click **Add** then **Save**.

View or Update a Provider's Permissions

1. To view, go to admin panel > **Users** > Search for a provider > **Manage permission.**
2. To delete, simply click on the delete icon and save.

MANAGE PERMISSION

First Name	<input type="text" value="April VSee"/>
Last Name	<input type="text" value="Test Provider"/>
Email	<input type="text" value="april+testprovider@vseelab.com"/>
Roles	Clinic admin - Clinic Portal (clinic.vsee.me) 
New Role	<input type="text" value="Clinic admin"/> 